



# Processor

## JOB PROFILE

**Play your part in supporting your local school community and keep young people safe. The COVID-19 Processor position is one of the 7 key roles set out by the government as part of effort to tackle the safe operation of schools.**

**The post holder will be responsible for preparing the sample for analysis for Lateral Flow Testing (LFT or LFD).**

The post holder will interpret the result and provide the results to the administrative team, ensuring timely and confidential processing. Full training on processing of the tests will be provided.

- Sets up sample for analysis, and pipettes reagent to sample
- Times the sample analysis
- Await and read result displayed, and mark it on device
- Provides to Results Recorder to upload to digital platform

**This post is subject to an enhanced disclosure via the Disclosure and Barring Service.**

**FULL TRAINING ON PROCESSING OF THE TESTS WILL BE PROVIDED.**

### Training Required for this role

	Testing Process Overview	LFD Process (Module 1)	LFD results recording (Module 2)	PPE & Infection control (Module 3)	Guiding subject through swabbing (Module 4)	Train the trainer (Module 5)	Meet and Greet (Module 6)	Onsite run-through
Estimated Duration	10-15 min	15 min	15 min	15 min	15 min	15 min	15m	30 min
Processor	✓	✓	✓	✓	✓			✓

### [CLICK HERE TO START YOUR TRAINING](#)

[You will need to register your details. When promoted you will be asked to enter your token code in order to register. The code is: 3wkcVi4UTX\\_](#)

**A 100% PASS RATE IS REQUIRED FOR THE TRAINING.**

### **PPE Required for this Role**

- Fluid-resistant (Type IIR) surgical mask
- Disposable gloves
- Disposable plastic apron
- Eye protection (goggles or visor, as per individual preference)

### **THE TESTING PROCESSOR MUST CHANGE GLOVES AFTER EACH SAMPLE**

PPE should be changed whenever staff members leave and re-enter the test site area (per session) or if protective properties are compromised or contaminated.

Processors should wear apron/visor and mask for each test group and change gloves between each test.